


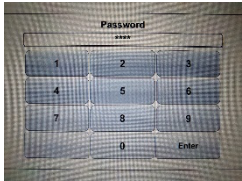



# Using the Osgoode Classrooms

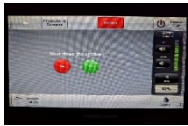
## Room 1005 (Moot Court)


	<ul style="list-style-type: none"> <li>• <b>Immediate Help</b> – Call the York University Services Centre (USC) for any assistance</li> <li>• <b>Classroom Phone:</b> Press <b>IT HELP</b> then press <b>1</b></li> <li>• <b>Mobile Phone:</b> Call <b>(416) 736-5212</b> then press <b>1</b></li> </ul>
	<ul style="list-style-type: none"> <li>• Tap <b>Wireless Microphone</b> on the control screen to adjust the microphone or speaker volume</li> <li>• Tap <b>PRESENTATION Volume</b> to adjust the volume for other devices</li> </ul>
	<ul style="list-style-type: none"> <li>• The computer is installed in the cabinet behind the stage wall</li> <li>• The microphone and spare batteries are stored in the cabinet drawer behind the stage wall</li> <li>• The room divider doors must be fully open for the equipment to function. The control buttons to open and close the divider are on the wall beside the cabinet</li> <li>• You can connect your own laptop to the HDMI port in the credenza</li> </ul>

### Powering on the Equipment

<ol style="list-style-type: none"> <li>1. Unlock the screen and cabinet using <b>5065</b></li> <li>2. Drag the icon for the equipment you want to use into the <b>Projector</b> square</li> <li>3. Tap the icon for the equipment you want to use:             <ol style="list-style-type: none"> <li>a. <b>PC</b> – The classroom computer</li> <li>b. <b>Laptop</b> – Your laptop, connected to the credenza</li> <li>c. <b>DocCam</b> – The document camera</li> <li>d. <b>Wireless Presenter</b> – Your laptop, connect to AirYork Plus and follow the instructions to connect</li> </ol> </li> <li>4. To use the camera, drag the camera icon to the <b>Stream Out</b> square</li> <li>5. To select a sound source, select the devices under <b>Audio Select</b></li> <li>6. Sign into the computer using your Passport York credentials</li> </ol>	 
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### Powering off the Equipment

<ol style="list-style-type: none"> <li>1. Return all equipment to the cabinet drawer</li> <li>2. Sign out of the computer. Click <b>Start</b> -&gt; <b>User Button</b> -&gt; <b>Sign Out</b></li> <li>3. On the control screen, tap <b>Power Off</b> then <b>Yes (Logout)</b></li> </ol>	
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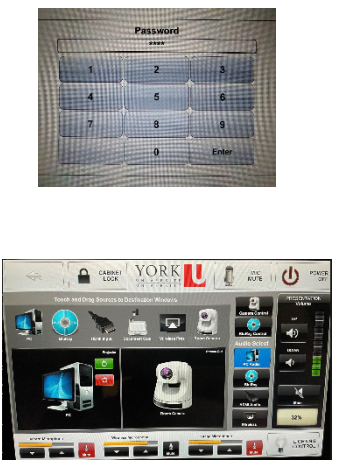
 <p>yorku.ca/safety</p>	<h3>Community Safety</h3> <p>For Emergency Assistance Call <b>911</b> Then call Security Services at <b>416-736-5333</b></p>
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# Using the Osgoode Classrooms


## Room 1006 (Back of Moot Court)


	<ul style="list-style-type: none"> <li>• <b>Immediate Help</b> – Call the York University Services Centre (USC) for any assistance</li> <li>• <b>Classroom Phone:</b> Press <b>IT HELP</b> then press <b>1</b></li> <li>• <b>Mobile Phone:</b> Call <b>(416) 736-5212</b> then press <b>1</b></li> </ul>
	<ul style="list-style-type: none"> <li>• The lapel microphone (if available) and spare batteries are located in the cabinet drawer</li> <li>• Tap <b>Volume</b> on the control screen to adjust the microphone or speaker volume</li> </ul>
	<ul style="list-style-type: none"> <li>• The computer is installed in the credenza cabinet</li> <li>• The microphone and spare batteries are stored in the cabinet drawer</li> <li>• The room divider doors must be fully open for the equipment to function. The control buttons to open and close the divider are on the wall beside the cabinet in 1005</li> <li>• You can connect your own laptop to the HDMI port in the credenza</li> </ul>

### Powering on the Equipment

<ol style="list-style-type: none"> <li>1. Unlock the screen and cabinet using <b>5065</b></li> <li>2. Drag the icon for the equipment you want to use into the <b>Projector</b> square</li> <li>3. Tap the icon for the equipment you want to use:             <ol style="list-style-type: none"> <li>a. <b>PC</b> – The classroom computer</li> <li>b. <b>Laptop</b> – Your laptop, connected to the credenza</li> <li>c. <b>DocCam</b> – The document camera</li> <li>d. <b>Wireless Presenter</b> – Your laptop, connect to AirYork Plus and follow the instructions to connect</li> </ol> </li> <li>4. Sign into the computer using your Passport York credentials</li> </ol>	 <p>The image shows two screenshots from the control screen. The top screenshot is a 'Password' screen with a numeric keypad (0-9) and an 'Enter' button. The bottom screenshot is the main control interface, showing various equipment icons like PC, Laptop, DocCam, and Wireless Presenter, along with system status indicators like 'CABINET LOCK', 'YORK UNIVERSITY', 'AIR YORK PLUS', and 'POWER OFF'.</p>
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### Powering off the Equipment

<ol style="list-style-type: none"> <li>1. Return all equipment to the cabinet</li> <li>2. Sign out of the computer. Click <b>Start</b> -&gt; <b>User Button</b> -&gt; <b>Sign Out</b></li> <li>3. On the control screen, tap <b>Power Off</b> then <b>Yes (Logout)</b></li> </ol>	 <p>The image shows a close-up of the control screen with a red 'Power Off' button and a green 'Yes (Logout)' button highlighted.</p>
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 <p><a href="http://yorku.ca/safety">yorku.ca/safety</a></p>	<h3>Community Safety</h3> <p>For Emergency Assistance Call <b>911</b> Then call Security Services at <b>416-736-5333</b></p>
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